



St. Peter's School
Director of Development
Philadelphia, Pennsylvania
www.st-peters-school.org

St. Peter's School, a PreK-8 coeducational, independent day school serving 215 students in Philadelphia, is seeking a director of development. St. Peter's, founded in 1834, is celebrating its 175th anniversary this year. The school holds firm to its founding commitment – to develop academic ability and strength of character in its students. The school is in the beautiful Society Hill section of downtown Philadelphia. While the Episcopal St. Peter's Church founded the school, the school became independent (and non-sectarian) in 1967; a relationship remains between the two neighboring entities.

The Position

The opportunity to lead the St. Peter's School development program is a wonderful opportunity to build a strong development program for a strong school community. The school's leadership recognizes that the school has not fully realized its development potential, and the head of school and Board welcome a development professional to lead them in enhancing their development efforts. Much of the school's fundraising activities have been focused around great school community event traditions. There is recognition that the time is right to examine the goals and staffing of these events as a new director of development comes on board, and the school looks forward to embarking on a capital campaign and growing its annual fund. The ideal candidate will be a development professional who is excited to join a strong, healthy school community and who possesses the talent, energy, and enthusiasm to build and lead a comprehensive development program.

Qualifications

St. Peter's seeks a development professional who has experience with all aspects of a good school development program and who has a successful track record as a relationship builder and as a fundraiser. In addition, St. Peter's seeks a professional who:

- Will be an enthusiastic, sincere ambassador for the school and its mission;
- Will successfully partner with an experienced, highly-respected Head of School and the Board on strategic initiatives;
- Is goal-oriented, multi-tasks and prioritizes effectively;
- Is a strong leader and manager, working effectively with both staff and volunteers;
- Has excellent communication skills, both verbal and written;
- Has strong people skills and a sense of humor;
- Has a hands-on approach and a sincere interest in being an active member of a small school community;
- Demonstrates knowledge and experience with major gifts and an ability to oversee the identification, cultivation, solicitation and stewardship of major and capital prospects and donors.

To Apply

Please send a resume and letter of interest to:

Jane Foote and Bill Lyons, *Managing Partners*
Independent Thinking
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